SAMUELS PUBLIC LIBRARY
OPERATING BUDGET FOR FY2026
Final Draft

Assumes no assistance from Warren County for any facility maintenance

Income:	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**
Local, State and Federal Funding	$1,201,238.00	$1,260,437.00	$1,277,565.00	**$1,433,261.85**
Library Funds	$39,232.00	$75,090.00	$82,810.01	**$38,000.00**
Donated Funds	$21,000.00	$27,500.00	$32,500.00	**$38,500.00**
Miscellaneous Income	$24,500.00	$35,461.58	$37,750.00	**$36,300.00**
Income Total	$1,285,970.00	$1,398,488.58	$1,430,625.01	**$1,546,061.85**

Expenditures:	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**
Salaries/Payroll Items	$886,550.00	$985,418.58	$1,028,585.01	**$1,056,816.85**
Books/Related Items	$153,450.00	$152,700.00	$152,700.00	**$152,500.00**
Buildings/Ground/ Maintenance Related	$143,500.00	$147,200.00	$147,200.00	
County Building Maintenance				**$74,500.00**
Other Operational Expenses				**$135,700.00**
Office Expenses	$39,750.00	$36,000.00	$39,000.00	**$40,750.00**
Library Technology	$51,470.00	$54,670.00	$40,640.00	**$35,295.00**
Technology Replacements for FY2026				**$28,000.00**
Automated Systems	$11,250.00	$22,500.00	$22,500.00	**$22,500.00**
Total Expenditures	$1,285,970.00	$1,398,488.58	$1,430,625.01	**$1,546,061.85**

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Income	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Warren County	$1,024,000.00	$1,024,000.00	$1,024,000.00	**$1,193,261.85**	16.5%
State Aid	$172,238.00	$234,437.00	$248,565.00	**$236,000.00**	-5.1%
USAC E-Rate Reimbursement	$5,000.00	$5,000.00	$5,000.00	**$4,000.00**	-20.0%
Local, State and Federal Funding	$1,201,238.00	$1,263,437.00	$1,277,565.00	**$1,433,261.85**	12.2%

Donation Income	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Friends of Samuels Library	$10,000.00	$15,000.00	$20,000.00	**$25,000.00**	25.0%
Children's Program Donations	$6,000.00	$6,000.00	$6,000.00	**$6,000.00**	0.0%
Story Walk	$0.00	$500.00	$500.00	**$500.00**	0.0%
Adult Program Donations	$1,000.00	$1,000.00	$1,000.00	**$1,000.00**	0.0%
Misc. Donations	$4,000.00	$5,000.00	$5,000.00	**$6,000.00**	20.0%
Donated Funds Total	$21,000.00	$27,500.00	$32,500.00	**$38,500.00**	18.5%

Miscellaneous Income	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Fines	$10,000.00	$12,000.00	$12,000.00	**$9,000.00**	-25.0%
Copier	$5,000.00	$10,000.00	$10,000.00	**$11,750.00**	17.5%
Amazon Book Sales	$2,000.00	$2,000.00	$2,000.00	**$1,250.00**	-37.5%
Replacement Costs	$6,500.00	$7,500.00	$7,500.00	**$7,500.00**	0.0%
Retail Income	$200.00	$750.00	$750.00	**$750.00**	0.0%
Interest	$300.00	$1,211.58	$3,000.00	**$4,000.00**	33.3%
Meeting Room Income	$100.00	$500.00	$1,000.00	**$1,000.00**	0.0%
FAX Service	$200.00	$1,000.00	$1,000.00	**$600.00**	-40.0%
Non Resident Fees	$100.00	$250.00	$250.00	**$175.00**	-30.0%
Inter Library Loans	$50.00	$150.00	$150.00	**$175.00**	16.7%
Miscellaneous	$50.00	$100.00	$100.00	**$100.00**	0.0%
Miscellanous Income Total	$24,500.00	$35,461.58	$37,750.00	**$36,300.00**	-3.8%

Library Funds	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Reserve Fund Transfer $4,000 for Development & $4,000 for Community Outreach	$8,000.00	$8,000.00	$8,000.00	**$8,000.00**	0.0%
Funding to Balance Budget from Endowment Account 3%	$29,550.00	$29,550.00	$29,550.00	**$30,000.00**	1.5%
Carryover Funds to Balance	$1,682.00				
Library Funds Total	$39,232.00	$37,550.00	$37,550.00	**$38,000.00**	1.2%

Salaries & Payroll					
	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Employee Salaries	$700,000.00	$763,518.58	$786,424.13	**$810,016.85**	3.0%
Social Security	$53,550.00	$58,000.00	$60,000.00	**$61,800.00**	3.0%
Unemployment Ins.	$4,000.00	$2,000.00	$1,300.00	**$1,000.00**	-23.1%
Medical/Dental Ins.	$82,000.00	$113,500.00	$132,860.88	**$137,500.00**	3.5%
Travel/Memberships	$8,000.00	$8,000.00	$7,000.00	**$7,500.00**	7.1%
Development Expenses	$4,000.00	$4,000.00	$4,000.00	**$4,000.00**	0.0%
Retirement Funding	$35,000.00	$36,400.00	$37,000.00	**$35,000.00**	-5.4%
Total Salaries	$886,550.00	$985,418.58	$1,028,585.01	**$1,056,816.85**	2.7%

Books & Related					
	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Books/Materials	$95,000.00	$95,000.00	$95,000.00	**$95,000.00**	0.0%
Internet Charges	$5,750.00	$6,000.00	$6,000.00	**$5,200.00**	-13.3%
Databases	$18,000.00	$17,000.00	$17,000.00	**$17,600.00**	3.5%
Newspapers/Magazines	$7,200.00	$7,200.00	$7,200.00	**$7,200.00**	0.0%
Library Srvcs/Supplies	$11,000.00	$11,000.00	$11,000.00	**$11,000.00**	0.0%
Special Projects	$4,000.00	$4,000.00	$4,500.00	**$4,500.00**	0.0%
Community Outreach	$4,000.00	$4,000.00	$4,000.00	**$4,000.00**	0.0%
Children's Programs	$6,500.00	$6,500.00	$6,000.00	**$6,000.00**	0.0%
Adult Programs	$2,000.00	$2,000.00	$2,000.00	**$2,000.00**	0.0%
Total Books	$153,450.00	$152,700.00	$152,700.00	**$152,500.00**	-0.1%

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County Building Maintenance						
	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change	
Contractual Services	$13,000.00	$13,000.00	$13,000.00	**$14,600.00**	12.3%	
Building Maintenance	$10,000.00	$7,500.00	$7,500.00			
Grounds				**$10,400.00**		lawn, irrigation
Electrical				**$15,000.00**		
Roof				**$7,500.00**		
Door Repairs				**$3,500.00**		
Plumbing				**$6,000.00**		
Fire Suppression Inspection				**$1,500.00**		
Fire Extinguisher Inspection				**$1,000.00**		
Misc Maintenance				**$2,500.00**		
HVAC Maintenance				**$12,500.00**		
County Building Maintenance	$23,000.00	$20,500.00	$20,500.00	**$74,500.00**	263.4%	

Other Operational Exp					
	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Insurance	$5,000.00	$6,200.00	$6,200.00	**$6,200.00**	0.0%
Utilities	$76,500.00	$76,500.00	$76,500.00	**$80,000.00**	4.6%
Custodial Services	$30,000.00	$35,000.00	$35,000.00	**$40,000.00**	14.3%
Supplies/Maint.	$9,000.00	$9,000.00	$9,000.00	**$9,500.00**	5.6%
Total Other Op Exp	$120,500.00	$126,700.00	$126,700.00	**$135,700.00**	7.1%

Office Expense Items					
	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Postage	$2,500.00	$2,500.00	$2,500.00	**$2,500.00**	0.0%
Telephone	$4,250.00	$3,500.00	$3,000.00	**$3,000.00**	0.0%
Office Supplies	$7,000.00	$6,000.00	$6,000.00	**$6,000.00**	0.0%
PR & Advertising	$5,000.00	$2,000.00	$1,500.00	**$1,500.00**	6.8%
Copier Expense	$10,000.00	$10,000.00	$11,000.00	**$11,750.00**	6.7%
Audit	$11,000.00	$12,000.00	$15,000.00	**$16,000.00**	4.5%
Total Office Expense	$39,750.00	$36,000.00	$39,000.00	**$40,750.00**	

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Library Technology Maintenance Costs

	Budget FY2023	Budget FY2024	Budget FY2025	**Budget FY2026**	Percent Change
Staff Computers	$5,000.00	$5,000.00	$5,000.00	**$3,000.00**	-40.0%
Public Computers	$7,500.00	$7,500.00	$7,500.00	**$6,000.00**	-20.0%
Computer Lab	$2,500.00	$2,500.00	$2,500.00	**Mellon Grant**	0.0%
RFID (collection security/self check out)	$13,750.00	$12,750.00	$5,000.00	**$4,300.00**	-14.0%
SAMS (public internet control/schedule software)	$3,000.00	$3,000.00	$3,000.00	**$3,400.00**	13.3%
Sensource Digital People Counter	$340.00	$340.00	$340.00	**$400.00**	17.6%
Web Calendar	$2,000.00	$2,000.00	$2,000.00	**$2,000.00**	0.0%
Reading Program Software	$1,500.00	$1,500.00	$1,000.00	**$1,495.00**	49.5%
Capira Mobile (new mobile app for accessing the library)	$1,800.00	$1,800.00	$1,800.00	**$2,200.00**	22.2%
Talking Tech (patron notification service)	$2,800.00	$2,900.00	$0.00	**$0.00**	0.0%
T-Mobile Hot Spots	$5,280.00	$5,280.00	$2,500.00	**$2,500.00**	0.0%
Firewall Contract	$6,000.00	$6,000.00	$6,000.00	**$6,000.00**	0.0%
Server Partitioned Back-Up		$2,800.00	$2,800.00	**$2,800.00**	0.0%
Cloud Storage		$1,300.00	$1,200.00	$1,200.00	0.0%
Total Lib Tech	$51,470.00	$54,670.00	$40,640.00	**$35,295.00**	-25.7%

Technology Replacement for FY2026

12 security cameras & server	
3 switches	
4 staff laptops	
2 RFID pads	
Total:	**$28,000.00**

Automated Systems

	Budget FY2023	**Budget FY2024**	Budget FY2025	**Budget FY2026**	Percent Change
Library Automation Maintenance Fees	$11,250.00	**$22,500.00**	$22,500.00	**$22,500.00**	0.0%
Total Automated	$11,250.00	**$22,500.00**	$22,500.00	**$22,500.00**	0.0%